

Judy Applicant

321 Jackson Street • Atlanta, GA 55555 • (555) 555-5555 • judy.applicant@email.com

Construction Management

Successful track record in supervision and project management

Results-oriented, high-energy, hands-on professional with skills in management, quality assurance, material management, training, and customer service.

Key skills include:

- Relationship building
 - Technical aptitude
 - Carpentry
 - Compliant with GDEM and DOT
-

PROFESSIONAL ACCOMPLISHMENTS

MANAGEMENT

- Accomplished in planning, scheduling and directing construction projects to completion. One site supervision of commercial projects valued up to \$1 million. Assisted with planning of new developments. Responsible for customer follow-up.

SALES

- Assisted team with closing largest commercial development in company history resulting in 48 new retail developments.

COMPLIANCE

- Provided daily operational review/quality control as it relates to government regulatory requirements.

INTERPERSONAL SKILLS

- Proven ability to interact positively with a wide range of people.
 - Participated in supervisory training.
 - Problem solving
-

EXPERIENCE & CREDENTIALS

TOPTIER CONSTRUCTION, Atlanta, GA. (2017-Present)

Licensed Contractor #11111111 (date)

FOREMOST CONSTRUCTION, Atlanta, GA. (2009-2017)

Licensed Commercial Contractor #2222222 (date)

Workmen's Compensation Seminar (3 CEU's) Online Training Academy (June 2011)